



Office: 402.953.4240

careers@prosightful.org | www.prosightful.org

Pre-Licensed Associate Independent Contractor Job Description

Job Description

Provide outpatient therapy via secure telehealth, under clinical supervision, to adults, teens, couples, and families referred to ProSightful Counseling and Consulting. Clients are located in Nebraska, Texas, and Iowa, but you will only provide services in the state in which you hold your provisional or associate license.

ProSightful seeks a self-motivated, caring pre-licensed clinician working toward full licensure in Nebraska, Texas, or Iowa. This role is a good fit for recent graduates and associates who want supervised clinical hours, a steady caseload, and the flexibility of telehealth. ProSightful takes a holistic, evidence-based approach that welcomes each client's faith and values.

Duties

- Services may include clinical assessments, client intake, psychosocial history, and individual, couples, and/or family therapy, delivered by secure video and within the scope of the associate's license.
- Confirm and document the client's physical location at the start of every session. Serve only clients located in the state where the associate is licensed.
- Tell clients you are a pre-licensed clinician practicing under supervision, and give your supervisor's name, as your state board requires.
- Maintain the client record in ProSightful's electronic health record.
- Submit timely and complete progress notes, treatment plans, assessments, and other documentation from all completed sessions for supervisor review and as needed for reimbursement.
- Follow crisis, safety-planning, and mandated-reporting requirements of the state where the client is located, and consult your supervisor promptly on any high-risk case.

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ProSightful Counseling and Consulting is a 501(c)(3) nonprofit public charity organization. Tax Exempt ID#: 85-4048497. Your donation is tax-deductible and supports mental health, spiritual wellness, and education initiatives for the underserved in communities around the World where poverty or stigma limits access. We strive to connect individuals, families, institutions, and communities in relationships that foster health and well-being for all.



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Qualifications

- Master's degree (M.A., M.S., M.S.W.) or doctorate in Professional Counseling, Marriage and Family Therapy, Social Work, Clinical Psychology, or a closely related field, from a program that meets your state board's requirements.
- A current provisional, temporary, or associate license in good standing in at least one of the following:
 - **Nebraska:** Provisionally Licensed Mental Health Practitioner (PLMHP)
 - **Texas:** Licensed Professional Counselor Associate (LPC Associate)
 - **Iowa:** Temporary Licensed Mental Health Counselor (tLMHC)
 - **Marriage and family therapy track:** Texas LMFT Associate, Iowa Temporary LMFT, or Nebraska PLMHP on the MFT track.
 - **Social work track:** Nebraska PCMSW, Texas LMSW working toward LCSW, or Iowa LMSW working toward LISW
- Recent graduates with a pending provisional license application may apply. You cannot see clients until the license is issued and your supervision agreement is in place.
- Must abide by the code of ethics of the associate's licensing board and professional association.
- A private, HIPAA-appropriate workspace and reliable high-speed internet. Telehealth experience during practicum or internship is preferred.
- Current professional liability (malpractice) insurance.
- An active NPI number.
- Training or practicum experience in evidence-based models (such as CBT, DBT, EMDR, Gottman Method, or trauma-focused therapy) is PREFERRED.

Insurance: Associates see self-pay and sliding-scale clients, and insurance clients only where the payer allows pre-licensed clinicians. Associates will complete a CAQH application so they can be credentialed as soon as they are fully licensed.

Responsibilities

1. Sign a supervision agreement with a board-approved ProSightful supervisor, and have any required supervision plan or agreement filed with your state board before seeing clients.
2. Attend scheduled clinical supervision (at least the weekly hours your state board requires) and bring case questions, notes, and recordings when requested.

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3. Practice only within the scope of your provisional or associate license. For example, a Nebraska PLMHP treats major mental illness only in consultation with a LIMHP, psychologist, or qualified physician.
4. Track your direct-client and supervision hours accurately, and submit hour logs to your supervisor for signature each month.
5. Keep scheduled appointments with clients, and give reasonable notice when changing availability so clients can be rescheduled.
6. Abide by all laws, rules, regulations, and codes of ethics that apply to the services provided in each state where clients are located.
7. Conduct counseling services in a professional manner that maintains and builds the goodwill and reputation of ProSightful Counseling and Consulting. Be respectful, cooperative, and collaborative with fellow practitioners and staff.

We Provide

- Clinical supervision toward full licensure from a board-approved supervisor at no cost
- Signed supervision hour logs and support with your licensure application
- Steady stream of referrals in your licensed state
- Competitive per-session reimbursement model
- Flexible schedule, working from home
- Cloud-based electronic health record and secure telehealth platform
- Billing support to verify benefits and eligibility and submit claims
- Administrative support to answer calls, schedule intakes and follow-up appointments, and collect payments
- Credentialing support with insurance payers once you are fully licensed
- Marketing on the ProSightful website, plus company email
- Monthly peer case consultation
- Supportive team environment with a holistic, mind-body-spirit approach to care
- Annual 1099

How to Apply

Send a cover letter and resume to careers@prosightful.org. List your license or pending application, the state, and your expected date of full licensure. We review applications on a rolling basis and contact qualified candidates for interviews.

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ProSightful Counseling and Consulting is an equal opportunity organization. We do not discriminate based on race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status, or any other protected status.

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